

**Notification to all Members of the council  
of decisions by the Cabinet Member for Housing and Preventing  
Homelessness**

Issued by Democratic Services

Wednesday 23 March 2022

The details set out below will be published in the next Members' Information Service, but in the meantime are notified to all Councillors in accordance with Rule 15(a) of the Policy and Review Panels Procedure Rules

The following decisions have been taken by the Cabinet (or individual Cabinet members) and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be made by not later than 5 pm on Wednesday 30 March 2022.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report(s) on the Council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

	WARD	DECISION	OFFICER CONTACT
		<p><b>Cabinet Member for Housing and Preventing Homelessness Decision Meeting - 22 March 2022</b></p> <p>The Cabinet Member has made the following decisions:-</p>	<p><b>Anna Martyn -</b> Tel 023 9283 4870 <a href="mailto:anna.martyn@portsmouthcc.gov.uk">anna.martyn@portsmouthcc.gov.uk</a></p>
3		<p><b>Forward Plan Omission Notice - Council Housing Maintenance and Improvements and Housing IT Business Software 2022/2023</b></p> <p>DECISIONS:</p> <ol style="list-style-type: none"> <li>1. Noted the omission to the Forward Plan for 15 February to 15 May 2022.</li> <li>2. Noted the publication of the omission notice.</li> </ol>	
4	All wards	<p><b>Council Housing Maintenance and Improvements and Housing IT Business Software 2022/2023</b></p> <p>DECISIONS:</p> <ol style="list-style-type: none"> <li>1. Noted the area programmes and allocation of finance for the funding of the Revenue Budgets for repairs and maintenance of dwellings.</li> </ol>	<p><b>James Hill,</b> Director of Housing, Neighbourhoods &amp; Building Services</p>

	<b>WARD</b>	<b>DECISION</b>	<b>OFFICER CONTACT</b>
		<p>2. Approved the capital budgets listed in Appendix B and Appendix C commencing in 2022/2023 and that the Director of Housing, Neighbourhood and Building Services be authorised under Financial Rules, Section B11 to proceed with schemes within the sums approved.</p> <p>3. Approved the Director of Finance &amp; Resources and Section 151 Officer financial appraisal for the capital programme - global provision.</p> <p>4. Approved that a report monitoring the delivery of the housing capital programme and the performance of the budget against set spend is brought back to a portfolio meeting during the next financial year.</p>	
<b>5</b>	<b>All wards</b>	<p><b>Private Rental Sector Mediation Pilot for Portsmouth</b></p> <p>DECISIONS:</p> <p>1. Noted the referral information and approved an extension of the mediation pilot until 31 March 2023.</p> <p>2. Approved that the extension of the pilot is funded from the Homeless Prevention Grant in the sum of £10,000 for 2022/23.</p> <p>3. Approved that councillors are given the information they need to promote the pilot service to their constituents.</p> <p>4. Approved that officers arrange for the extension to the pilot to be publicised via social and other media channels and local representative groups including the Portsmouth &amp; District Private Landlords Association (PDPLA).</p>	<b>Patrick Lee, Lead Business Manager Housing</b>
<b>6</b>	<b>All wards</b>	<p><b>Private Sector Housing Fees and Charges</b></p> <p>DECISIONS:</p> <p>1. Approved the proposals for Private Sector Housing (PSH) fee increases for the city council's Home Improvement Agency Service as outlined in Appendix 1, to commence from 01 April 2022.</p> <p>2. Approved the proposals for PSH fee adjustments for the city council's Mandatory HMO licensing fees as outlined in Appendix 2, to commence from 01 April 2022.</p> <p>3. Approved the proposals for PSH fee adjustments for the city council's Private Sector Housing Enforcement fees in Appendix 3, to</p>	<b>Clare Hardwick, Head of Private Sector Housing</b>

	<b>WARD</b>	<b>DECISION</b>	<b>OFFICER CONTACT</b>
		<p>commence from 01 April 2022.</p> <p>4. Approved the proposal process to vary fees at the start of each new financial year for PSH Home Improvement Agency Service Fees, Houses in Multiple Occupation (HMO) licensing fees, and Private Sector Housing Enforcement fees to achieve full cost recovery, as outlined within this report.</p> <p>5. Approved that if fees need to be adjusted to continue to achieve full cost recovery, an annual report will be brought to the Cabinet Member for Housing and Preventing Homelessness for decision.</p> <p>6. Approved that officers explore alternative models for HMO licensing fees with relevant stakeholders, with a report outlining the outcome coming back to a decision meeting at the earliest opportunity during the next financial year.</p>	
<b>7</b>	<b>Charles Dickens</b>	<p><b>Update on Ian Gibson Court Care</b></p> <p>DECISIONS:</p> <p>The Cabinet Member noted the report which is for information only and not subject to call-in.</p>	<b>Mark Fitch, Head of Local Authority Housing</b>